



CEMETERY COMMITTEE MINUTES
March 23, 2011
3:30 pm
ROOM B
AUDREY P. BECK BUILDING

Present: Isabelle Atwood (Chair), Rudy Favretti, Barry Burnham, Jane Reinhardt
Staff present: Lon Hultgren, Mary Stanton, Mary Landeck (Sexton)

- Mr. Favretti moved and Ms. Reinhardt seconded to approve the minutes of the 9/22/2010 meeting. The motion to approve passed unanimously.
- Sexton Report
The Committee welcomed Mary Landeck, the newly appointed Sexton. Ms. Landeck reported on her work to date. (Sexton's report attached)
By consensus the Committee agreed to review the buying back of plots on a case by case basis but members are generally amenable to the concept as it will open up additional plots and will provide more revenue for the Town.

The Committee agreed to add the words, "including ashes" to the first sentence of the second paragraph of the Interment section.

The Committee agreed to include the wording regarding monuments and markers as offered by the Sexton in her report including the language stating the marker must stay in character and size with those of the surrounding cemetery markers and monuments. By consensus the Committee decided to add language stipulating that the designs for monuments and markers must be reviewed by the Committee.

The Sexton expressed her concerns with the practice of reserving plots which then are listed in the cemetery books and on the maps but have not been purchased. The Committee agreed that the Sexton should inform those families who have reserved plots that they must purchase those lots by a date to be determined by the Sexton.

Committee members were in agreement with the policy explained by the Sexton which will allow people to prepay for scattering rights or plots. The Sexton will create the necessary paperwork.

Ms. Landeck and Mr. Favretti will investigate the available options for affixing a large piece of metal to the monument stone in the scattering grounds and the accompanying individual markers identifying the name and year of birth and death of the individual.

Public Works will construct the proposed road in the New Mansfield Cemetery as shown on the maps. The Committee agreed that Section D of the

New Mansfield Cemetery will not be used until Section C cannot meet the needs of the community.

Ms. Reinhardt moved and Mr. Burnham seconded to authorize the Sexton to work the number of hours needed to bring the cemetery records up to date. This authorization is valid for the next six months at which time the situation will be reassessed. The motion passed unanimously.

The Town Clerk will check the compensation package for sextons in area towns.

- Legislation

The information on abandoned cemeteries was included as information for members.

- Maintenance

The low hanging branches of the evergreens in the Wormwood Hill Cemetery will be removed by Public Works.

Mr. Burnham moved and Ms. Atwood seconded to authorize Mr. Favretti to spend \$2000 to hire Dr. James Mellett to conduct a forensic study of some of the cemeteries using sonar. Motion passed unanimously.

Mr. Hultgren will send a letter to Mr. Dillman outlining the maintenance duties expected. A note will be added to the letter reminding Mr. Dillman to take additional precautions around the stones. A letter from Mr. Dillman describing his plans for additional supervision and training of his crew was distributed to members.

The Sexton was authorized to attain quotes for reroofing the shed at the Mansfield Center Cemetery.

The New Mansfield Center Cemetery will be added to the Town's street sweeping list.

- Restoration

Ms. Landeck and Mr. Burhnam will meet with Jonathan Appell to review the next monuments slated for restoration. The Committee agreed that Mr. Appell should be engaged for all necessary restoration work.

- Other

The Committee agreed to refer to the cemeteries by their official names.

Mr. Hultgren will talk to UConn regarding the possible acquisition of land in the area of the Gurley Cemetery.

The meeting adjourned at 4:55 P M

Mary Stanton, Town Clerk